

Money & Equipment Hold Policy

The purpose of this policy is to give the organizations a tool by which they, with TYFA's help, can try to protect themselves from financial loss for such things as parents or volunteers walking off with equipment or not paying their registration fees.

Policy

Once a season is over, athletes and volunteers must return all equipment they borrowed from their organization. This financial obligation was on the digital agreement signed during certification. If an organization can prove to TYFA that equipment or fees are still outstanding, the volunteer or athlete will be put on an indefinite hold until the situation is handled. There is only one exception to this policy.

Equipment and registration fees are the only items that will apply to this policy. Fundraisers in general are not covered. If it can be proven though that a person took cases of chocolate bars as an example, Compliance may consider the request to hold. Registration fees can only be from the prior fall or spring season; not multiple season prior. If an athlete did not pay their registration fee but was allowed to participate, then a hold will not be considered.

The word organization refers to the TYFA Classic Organization and the TYFA Open Team.

Exception

If an athlete or volunteer's previous TYFA organization is no longer an **Active TYFA Member** (an organization that has a valid annual agreement, is in good standing and will participate in TYFA for the current year), all athlete and volunteers will be free to go to a TYFA organization of their choosing and WILL NOT be held for owing money or equipment. **If an organization does not participate because of COVID, they will be considered an Active TYFA Member so that this policy still applies.**

Placing a Hold

If an organization wishes to place a hold on an athlete or volunteer, the following ALL must be true:

1. The organization must be an Active TYFA Member or Compliance will not review; and
2. The holds must be sent to Compliance@tyfa.com with a correct Hold Form (document library in the organization portal of the Web App); and
3. The organization must supply supporting documentation to prove something is outstanding; and
4. The organization must submit request prior to 8/1 of the current year for prior fall season or the spring season just ended

Review, Ruling and Notification

Requests for holds will be reviewed and ruled on by Compliance and notification of the ruling will be emailed to the individual and both organizations (the gaining and the losing).

Compliance will research the request before giving a ruling.

- If TYFA sides with the individual, no hold will be granted.
- If TYFA sides with the organization, a hold will be placed on the individual until the money is paid, equipment is returned or paid for, the organization pulls its request for a hold or the organization ceases to be an Active TYFA Member.

If either the individual or the (receiving or losing) organization does not agree with the ruling, they should review the Appeal policy and determine if they have a right to Appeal. The appeal must be properly submitted to Appeal@tyfa.com or it will not be reviewed. The Appeal policy can be found in the document library of the volunteer or organization portal of the Web App.

What can an Individual do while on Hold?

If an athlete or volunteer is on a Money/Equipment hold, that athlete or volunteer cannot participate in any way with any TYFA organization except as a spectator because this type of hold prevents certification.

Enforcement of the Money/Equipment Hold

Organizations have access to review their athlete and volunteer staff in the Web App. If there is a hold, they need to work with the individual to handle the situation or remove them from their roster.

If an organization is found allowing an athlete or volunteer who are on hold to participate in any way (other than as a spectator), the organization and individual will be charged with a **Level IV** violation.

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Clarification

If an individual comes to TYFA from a non-TYFA league, they will be considered free and clear as TYFA does not recognize any non-TYFA policies, rules, or jurisdiction.

A TYFA individual who has an outstanding Money/Equipment hold is placed on an indefinite hold by policy. Therefore, if an individual changes leagues for a year or longer and then tries to return, they will find themselves STILL on an indefinite Money/Equipment hold.

If an organization loses or gives up its membership, all athletes and volunteers will be released and will not be put on hold for anything. If the organization returns, even within the same calendar year, the Money/Equipment holds will not be reinstated.